

PERMIT FOR PHYSICAL IMPROVEMENTS OF HOMES (INTERIOR & EXTERIOR)

HOMEOWNER "A" PROPOSAL/CONSENT	HOMEOWNER "B" PROPOSAL/CONSENT
NAME:	NAME:
ADDRESS:	ADDRESS:
PHONE:	PHONE:
DATE:	DATE:
SIGNATURE:	SIGNATURE:

PLEASE READ CAREFULLY

- Format must include measurements, diagram, and written specifications.
- All required permits must be accompanied with the written approval of Belton City Hall and the Cimarron Trails Architectural Chairperson. The issuance of a building permit is required as per page 32 of DCC&R* for the following:(a) decks, porches;(b)driveway additions and garage enclosures; (c)fireplaces.
- Fences need Belton City Hall approval; they must also have the written approval of the Cimarron Trails Architectural Chairperson and the Board of Directors. Fences must comply with the following:(a)it must be on the property line and according to Belton City Hall street clearance; (b) it must be of chain link (must be 4 ' tall)), or 6 'CCA approved privacy cedar or redwood or pre-manufactured composite. If privacy fence is chosen it must comply with Belton City Hall.
- Permit requests for fencing must indicate the following:(a)the location of any manhole covers;(b)the location of gate(s);and (c)the location of utility lines and poles. **If digging for fence posts it is the sole responsibility of the resident owner to call 1-800-DIG-RITE.**
- Roof repair/replacement will require consent signatures from both homeowners.**

*DCC&R =Declaration of Covenants, Conditions and Restrictions.

**PLEASE DIAGRAM YOUR HOME WITH PROPOSED REVISIONS:
(IF ADDITIONAL SPACE IS NEEDED USE BACK OF SHEET)**

FOR BOARD OF DIRECTORS' USE ONLY	
DATE RECEIVED:	DATE APPROVED:
APPROVED /REJECTED	ARCHITECTURAL CHAIR SIGNATURE:

**IF YOU HAVE ANY QUESTIONS PLEASE CONTACT: CTACHAIR @714-4323
SUBMIT REQUEST(S) TO: CIMARRON TRAILS ARCHITECTURAL CHAIR,P.O.BOX 113,BELTON, MO 64012**